

## NOTICE TO OFFERORS

### RFP D24-031

REQUEST FOR PROPOSALS (RFP) for Professional Development Services Relating to English Learners for the Hawaii State Department of Education in accordance with RFP D24-031 will be received through the State of Hawaii eProcurement System (HlePRO) at <https://hiepro.ehawaii.gov> until **4:30 p.m., Hawaii Standard Time (HST) on October 5, 2023**, or as amended. Proposals received after the established time and date shall not be accepted.

Proposals shall be completed in accordance with the solicitation instructions and addenda, if any. Inquiries regarding HlePRO may be directed to the Hawaii State Department of Education Procurement and Contracts Branch (PCB) via email at Shannon.Koki@k12.hi.us. Inquiries regarding the solicitation may be directed to the Procurement and Contracts Support Specialist listed in the solicitation.

The Hawaii State Department of Education is utilizing the HlePRO to solicit proposals for this good and/or service electronically. Offerors interested in responding to this electronic solicitation must be registered on HlePRO. Registration is free. To register, visit the following link:

[https://hiepro.ehawaii.gov/videos/video/vendor\\_registration.html](https://hiepro.ehawaii.gov/videos/video/vendor_registration.html).

Reference the Vendor Quick Reference Guide for additional information at <https://hiepro.ehawaii.gov/static-resources/VendorQuickReferenceGuide.pdf>.

Offerors are required to submit their proposal electronically through HlePRO.

Keith T. Hayashi  
SUPERINTENDENT

Procurement Notice Posted: September 1, 2023